Date of Application _____

Application for Employment

(Please Print)

Name _____
(Last) (First) (M.I.)

Address _____
(Number & Street)

City _____ State _____ Zip _____ Telephone _____

Postion Desired _____

Are you currently employed? ☐ Yes ☐ No

May we contact your present employer? ☐ Yes ☐ No

On what date would you be available for work? _____

If under 18 years of age, list date of birth: _____

Are you available to work: ☐ full time ☐ part time ☐ days ☐ nights & weekends

Are there any limitations on your work schedule? If so explain (ex. athletics, school activities, other job).

_____

Have you ever been convicted of a felony? _____

Are you a U.S. citizen or have a legal right to work in the United States? ☐ Yes ☐ No

Have you ever been employed by this organization before? ☐ Yes ☐ No

Education

Are you presently attending school? ☐ Yes ☐ No

If yes, name of school _____ grade _____

If no, last grade completed _____

Employment Experience

Employer:	Telephone:	
Supervisor:	Dates Employed: From	To
Job Duties:	Hourly Rate: Starting	Final
reason for leaving:		
Employer:	Telephone:	
Supervisor:	Dates Employed: From	To
Job Duties:	Hourly Rate: Starting	Final
reason for leaving:		
Employer:	Telephone:	
Supervisor:	Dates Employed: From	To
Job Duties:	Hourly Rate: Starting	Final
reason for leaving:		

References

(Name) (Relationship) (Phone)

(Name) (Relationship) (Phone)

(Name) (Relationship) (Phone)

I certify that the information that I have provided on this application is accurate and completed to the best of my knowledge. I authorize investigation of any information as may be necessary to arrive at an employment decision. I understand that false or misleading information on this application or during an interview may result in termination in the event of employment. I understand that I am required to abide by all rules and regulations of the employer.

Signature _____ Date _____